



# VAAGDEVI COLLEGE OF PHARMACY

(Approved by AICTE & PCI, New Delhi & affiliated to Kakatiya University, Warangal, T.S)  
Ramnagar Dist. Hanamakonda- 506001. (T.S)

## Internal Quality Assurance Committee

Minutes of IQAC Meeting

Date: 9th August, 2023

Conduct of the Meeting:

IQAC Meeting held on 9th August, 2023 at 2:00 PM

Venue- Board Room

### Members present for the IQAC Meeting

S. No.	Name of the Member	Designation	Signature
1	Dr. C. Srinivas Reddy	Chair Person	
2	Dr. B.S. Sharvana bhava	Coordinator	
3	Dr. Ch. Vahini Devi	Management Representative	
4	Mr. P. Narayana	Administrative officers	
5	Mr. N. Komura Reddy		
6	Mrs. P. Rajitha		
7	Dr. D. Kumaraswamy	Teacher Representatives	
8	Dr. Ch. Mahesh		
9	Dr. Y. Shravan Kumar		
10	Dr. K. Srinivas Reddy		
11	Dr. S. Pavani		
12	Dr. P. Girija		
13	Dr. E. Venkateshwarlu		
14	Ms. Siri Chandhana	Nominees from Students	
15	Ms. T. Muvva sri		
16	Dr. R. Shiva Kumar	Nominees form Alumni	
17	Mr. V. Sathyavardhan	Nominees form Employers/Industrialists	
18	Dr. V. Rajesh		
19	Mr. T. Kiran	Nominees form Parents	



Principal  
Vaagdevi College of Phari  
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VISWAMBHARA EDUCATIONAL SOCIETY

## VAAGDEVI COLLEGE OF PHARMACY

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Ramnagar Dist. Hanamakonda- 506001, (T.S)

### Agenda of the Meeting:

1. Welcoming all the members to the Meeting
2. Submission of SSR for NAAC on 12-08-2023
3. Reviewing PO and CO Attainment
4. Review of Memoranda of Understanding (MoU's)
5. Submission of NAAC-related Files
6. Status Update on Strengthening Digital Infrastructure

#### Subject 1: Welcoming all the members to the Meeting

**Resolution 1:** All members of the IQAC committee were welcomed. It was ensured that all members were aligned with the institution's objectives and their roles in achieving them.

#### Subject 2: Submission of SSR for NAAC on 12-08-2023

**Resolution 2:** The timeline and requirements for the Submission of SSR for NAAC were discussed. Responsibilities were allocated for the timely completion of SSR. Formulated a plan for the efficient preparation and submission of SSR.

#### Subject 3: Reviewing PO and CO Attainment

**Resolution 3:** The attainment of Program Outcomes (PO) and Course Outcomes (CO) was evaluated. Areas for improvement were identified by the IQAC Coordinator, and strategies were discussed with Dr. D. Adukondalu to enhance PO and CO attainment.

#### Subject 4: Review of Memoranda of Understanding (MoU's)

**Resolution 4:** Existing MoU's with industry partners and other institutions were reviewed. The effectiveness of current collaborations was discussed by Dr. Y. Shravan Kumar, and opportunities for new partnerships were explored. Recommendations were made by the Chairman for optimizing existing MoU's and enhancing outcomes.

#### Subject 5: Submission of NAAC-related Files

**Resolution 5:** The status of files required for NAAC SSR submission was discussed by Chairman and Co-ordinator with all criteria heads and all necessary documentation was confirmed to be complete and submitted.



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## Subject 6: Status Update on Strengthening Digital Infrastructure

**Resolution 6:** Progress in strengthening the digital infrastructure was reported by Dr. K. Srinivas Reddy and Challenges faced and solutions implemented were discussed. Chairman outlined additional measures to ensure that the digital infrastructure meets the evolving needs of the institution.

Chair Person

IQAC

Vaagdevi College of Pharmacy

*Principal*

**Vaagdevi College of Pharmacy**

Hanamkonda, Warangal-506 001

Coordinator

IQAC

Vaagdevi College of Pharmacy

*IQAC Co-ordinator*

**VAAGDEVI COLLEGE OF PHARMACY**

Ramnagar, Hanumakonda



*Principal*

**Vaagdevi College of Pharmacy**

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**Action Taken Report for the IQAC meeting held on 09.08.2023**

S.No.	Resolution	Action taken
1.	All members of the IQAC committee were welcomed. It was ensured that all members were aligned with the institution's objectives and their roles in achieving them.	The welcoming of all IQAC committee members was successfully executed, emphasizing alignment with institutional objectives.
2.	The timeline and requirements for the Submission of SSR for NAAC were discussed. Responsibilities were allocated for the timely completion of SSR. Formulated a plan for the efficient preparation and submission of SSR.	A detailed plan for the timely submission of SSR for NAAC was formulated. Responsibilities were assigned, and a tracking mechanism was implemented to monitor progress regularly.
3.	The attainment of Program Outcomes (PO) and Course Outcomes (CO) was evaluated. Areas for improvement were identified by the IQAC Coordinator, and strategies were discussed with Dr. D. Adukondalu to enhance PO and CO attainment.	Dr. D. Adukondalu collaborated with the IQAC Coordinator to evaluate PO and CO attainment. Identified areas for improvement have been addressed through targeted strategies to enhance outcomes.
4.	Existing MoU's with industry partners and other institutions were reviewed. The effectiveness of current collaborations was discussed by Dr. Y. Shravan Kumar, and opportunities for new partnerships were explored. Recommendations were made by the Chairman for optimizing existing MoU's and enhancing outcomes.	Dr. Y. Shravan Kumar led a comprehensive review of existing MoU's, assessing their effectiveness. Recommendations for optimizing current collaborations and exploring new partnerships were implemented.
5.	The status of files required for NAAC SSR submission was discussed by Chairman and Co-ordinator with all criteria heads and all necessary documentation was confirmed to be complete and submitted.	Chairman and Co-ordinator conducted a thorough review of files required for NAAC SSR submission. Confirmation was received from all criteria heads, ensuring the completeness and submission of necessary documentation.
6.	Progress in strengthening the digital infrastructure was reported by Dr. K.	Dr. K. Srinivas Reddy reported on the progress of strengthening digital



  
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	<p>Srinivas Reddy and Challenges faced and solutions implemented were discussed. Chairman outlined additional measures to ensure that the digital infrastructure meets the evolving needs of the institution.</p>	<p>infrastructure. Challenges faced were discussed, and solutions were implemented, with additional measures outlined by the Chairman to align with evolving institutional needs.</p>
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Ramnagar Dist. Hanumakonda- 506001. (T.S)

## Internal Quality Assurance Committee

Minutes of IQAC Meeting

Date: 10th NOV, 2023

Conduct of the Meeting:

IQAC Meeting held on 10th NOV, 2023 at 2:00 PM

Venue- Board Room

### Members present for the IQAC Meeting

S. No.	Name of the Member	Designation	Signature
1	Dr. C. Srinivas Reddy	Chair Person	
2	Dr. B.S. Sharvana bhava	Coordinator	
3	Dr. Ch. Vahini Devi	Management Representative	
4	Mr. P. Narayana	Administrative officers	
5	Mr. N. Komura Reddy		
6	Mrs. P. Rajitha		
7	Dr. D. Kumaraswamy	Teacher Representatives	
8	Dr. Ch. Mahesh		
9	Dr. Y. Shraavan Kumar		
10	Dr. K. Srinivas Reddy		
11	Dr. S. Pavani		
12	Dr. P. Girija		
13	Dr. E. Venkateshwarlu	Nominees from Students	
14	Ms. Siri Chandhana		
15	Ms. T. Muvva sri	Nominees form Alumni	
16	Dr. R. Shiva Kumar		
17	Mr. V. Sathyavardhan	Nominees form Employers/Industrialists	
18	Dr. V. Rajesh		
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## Agenda of the Meeting:

1. Preparing for NAAC Peer Team Visit
2. Strengthening Technology Infrastructure and Support
3. Setting up Lab Requirements
4. ICT-Enabled Tools for Classes
5. Organizing Files for Peer Team Visit
6. Department Heads Discussion
7. Arrangements for Peer Team Visit
8. Continuation of Activities Associated with IQAC
9. Reviewing the Effectiveness of Teaching and Learning Strategies
10. Reviewing Progress and Setting Priorities

### Subject 1: Preparing for NAAC Peer Team Visit

**Resolution 1:** Preparations for the NAAC Peer Team visit was discussed, including finalizing visit dates and setting up requirements. Ensured all necessary files and labs were prepared for a comprehensive review. All preparations for the NAAC Peer Team visit to be completed and files organized.

### Subject 2: Strengthening Technology Infrastructure and Support

**Resolution 2:** Chairman discussed the measures to enhance technology infrastructure, including provision reliable internet throughout the campus (Wi-Fi enabled Campus). Importance of supporting both students and faculty in utilizing technology and number of available computers along with required software was discussed by Dr. K. Srinivas Reddy.

### Subject 3: Setting up Lab Requirements

**Resolution 3:** Co-Ordinator, Dr.B.S.Sharvana bhava emphasized the importance of meeting all requirements for labs and inclusion of foam boards and SOPs of all lab instruments and making sure that they align with NAAC standards. Lab incharges were appointed, Lab requirements are to be finalized and implemented by incharges as per NAAC standards.



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### **Subject 4: ICT-Enabled Tools for Classes**

**Resolution 4:** Discussed the need to rework classes wherever necessary with ICT-enabled tools for a better learning experience, few issues with the existing tools were discussed and chairman ordered for maintenance/replacement.

### **Subject 5: Organizing Files for Peer Team Visit**

**Resolution 5:** Chairman informed all criteria heads that all necessary files must be ready for the upcoming NAAC Peer Team visit. All required files to be prepared and organized for the Peer Team visit as suggested by the coordinator of IQAC.

### **Subject 6: Department Heads Discussion**

**Resolution 6:** All heads of departments discussed about their specific requirements and concerns. Department-specific needs and concerns was discussed with department heads and Chairman.

### **Subject 7: Arrangements for Peer Team Visit**

**Resolution 7:** Discussed and ensured all necessary arrangements were made for the smooth conduct of the Peer Team visit. All logistical arrangements for the Peer Team visit to be completed as per instructions of NAAC.

### **Subject 8: Continuation of Activities Associated with IQAC**

**Resolution 8:** Chairman and coordinator discussed on the continuing of all activities associated with IQAC, ensuring a seamless flow of ongoing initiatives. Continued implementation of activities associated with IQAC for sustained improvement of the institution.

### **Subject 9: Reviewing the Effectiveness of Teaching and Learning Strategies**

**Resolution 9:** Academic Monitoring Committee was instructed to assess the effectiveness of teaching and learning strategies which helps in identifying areas for improvement and propose adjustments to enhance learning outcomes.



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## Subject 10: Reviewing Progress and Setting Priorities

**Resolution 10:** Institution/Faculty/Students Achievements of the year were reviewed and celebrated. Areas needing attention were identified. Chairman called to set priorities and develop an action plan for the upcoming year and NAAC Peer team visit.

Chair Person

IQAC

Vaagdevi College of Pharmacy

Principal  
vaagdevi College of Pharmacy  
Hanamkonda, Warangal-506 001

Coordinator

IQAC

Vaagdevi College of Pharmacy

*IQAC Co-ordinator*

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## Action Taken Report for the IQAC meeting held on 10.11.2023

S.No.	Resolution	Action taken
1.	Preparations for the NAAC Peer Team visit was discussed, including finalizing visit dates and setting up requirements. Ensured all necessary files and labs were prepared for a comprehensive review. All preparations for the NAAC Peer Team visit to be completed and files organized.	Finalized NAAC Peer Team visit dates and set up all necessary requirements.  Ensured all files and labs were prepared for a comprehensive review. Completed all preparations, organized files, and set up labs as planned.
2.	Chairman discussed the measures to enhance technology infrastructure, including provision reliable internet throughout the campus (Wi-Fi enabled Campus). Importance of supporting both students and faculty in utilizing technology and number of available computers along with required software was discussed by Dr. K. Srinivas Reddy.	Chairman's measures to enhance technology infrastructure, including Wi-Fi campus, were implemented. Dr. K. Srinivas Reddy ensured reliable internet availability and support for students and faculty. Verified the number of computers and installed required software.
3.	Co-Ordinator, Dr.B.S.Sharvana bhava emphasized the importance of meeting all requirements for labs and inclusion of foam boards and SOPs of all lab instruments and making sure that they align with NAAC standards. Lab incharges were appointed, Lab requirements are to be finalized and implemented by incharges as per NAAC standards.	Dr. B.S. Sharvana Bhava's emphasis on meeting lab requirements, including foam boards and SOPs, was implemented.  Lab incharges were appointed, and lab requirements were finalized as per NAAC standards.
4.	Discussed the need to rework classes wherever necessary with ICT-enabled tools for a better learning experience, few issues with the existing tools were discussed and chairman ordered for maintenance/replacement.	Discussed and reworked classes wherever necessary with ICT-enabled tools for an improved learning experience.  Issues with existing tools were addressed promptly with maintenance or replacement as ordered by the Chairman.
5.	Chairman informed all criteria heads that all necessary files must be ready for the upcoming NAAC Peer Team visit. All required files to be prepared and	Chairman's directive to have all necessary files ready for the NAAC Peer Team visit was followed.



  
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	organized for the Peer Team visit as suggested by the coordinator of IQAC.	All required files were prepared and organized as per the coordinator's instructions.
6.	All heads of departments discussed about their specific requirements and concerns. Department-specific needs and concerns was discussed with department heads and Chairman.	Discussed specific requirements and concerns with all heads of departments. Addressed department-specific needs and concerns in consultation with the Chairman.
7.	Discussed and ensured all necessary arrangements were made for the smooth conduct of the Peer Team visit. All logistical arrangements for the Peer Team visit to be completed as per instructions of NAAC.	Ensured all necessary logistical arrangements were made for the smooth conduct of the Peer Team visit. Completed all arrangements according to NAAC guidelines.
8.	Chairman and coordinator discussed on the continuing of all activities associated with IQAC, ensuring a seamless flow of ongoing initiatives. Continued implementation of activities associated with IQAC for sustained improvement of the institution.	Chairman and coordinator ensured the seamless continuation of all IQAC-associated activities. Activities associated with IQAC continued to be implemented for sustained improvement.
9.	Academic Monitoring Committee was instructed to assess the effectiveness of teaching and learning strategies which helps in identifying areas for improvement and propose adjustments to enhance learning outcomes.	Academic Monitoring Committee assessed the effectiveness of teaching and learning strategies. Identified areas for improvement and proposed adjustments to enhance learning outcomes.
10.	Institution/Faculty/Students Achievements of the year were reviewed and celebrated. Areas needing attention were identified. Chairman called to set priorities and develop an action plan for the upcoming year and NAAC Peer team visit.	Reviewed and celebrated achievements of the year. Identified areas needing attention and set priorities for the upcoming year and NAAC Peer Team visit. Developed an action plan to address identified priorities.



  
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## Internal Quality Assurance Committee

Minutes of IQAC Meeting

Date: 10<sup>th</sup> April 2023

Conduct of the Meeting:

IQAC Meeting held on 10<sup>th</sup> April 2023 at 2:00 PM

### Members present for the IQAC Meeting

S. No.	Name of the Member	Designation	Signature
1	Dr. C. Srinivas Reddy	Chair Person	
2	Dr. B.S. Sharvana bhava	Coordinator	
3	Dr. Ch. Vahini Devi	Management Representative	Ch. Vahini Devi
4	Mr. P. Narayana	Administrative officers	
5	Mr. N. Komura Reddy		
6	Mr. D. Rohith		Rohith
7	Dr. D. Kumaraswamy	Teacher Representatives	
8	Dr. D. Adukondalu		
9	Dr. Y. Shravan Kumar		Y. Shravan
10	Dr. K. Srinivas Reddy		
11	Dr. S. Pavani		S. Pavani
12	Dr. P. Girija		P. Girija
13	Dr. E. Venkateshwarlu		
14	Ms. Bushra Firdous khan	Nominees form Students	— ABSENT —
15	Mr. K. Sai Vamshi		Vamshi
16	Dr. R. Shiva Kumar	Nominees form Alumni	
17	Mr. V. Sathyavardhan	Nominees form Employers/Industrialists	V. Sathyavardhan
18	Dr. V. Rajesh		V. Rajesh
19	Mr. Md. Saifuddin	Nominees form Parents	



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## Agenda of the Meeting:

1. Welcome and orient members of IQAC committee.
2. Reviewing Academic Programs and NAAC work
3. Enhance student feedback mechanisms to better serve their needs.
4. Foster a culture of entrepreneurship through programs and initiatives.
5. Strengthen digital infrastructure to meet evolving needs.
6. Submission of IIQA for NAAC Accreditation

### Subject 1: Welcoming Members of IQAC

**Resolution 1:** Welcome the members of the IQAC committee and provide them with an overview of the institution's goals and objectives. Introduce the purpose, roles, and responsibilities of the committee and ensure that all members are aware of their responsibilities in achieving the institution's objectives.

### Subject 2: Reviewing Academic Programs and NAAC work

**Resolution 2:** Committees were asked to review academic programs and evaluate their effectiveness in achieving learning outcomes. Identify areas for improvement and make recommendations for adjustments to ensure that the programs meet the changing needs. Assess the curriculum and teaching methods to ensure that they are up-to-date with the latest advancements in the field, The progress of NAAC work was evaluated by the Co-Ordinator of IQAC.

### Subject 3: Enhancing Student Feedback Mechanisms

**Resolution 3:** Dr. E. Venkateshwarlu and Dr. K. Srinivas Reddy, developed and implemented an effective feedback mechanism to obtain feedback from students on various aspects such as teaching quality, infrastructure, facilities, and support services and utilized this feedback to make necessary improvements and better serve the needs of students.

### Subject 4: Fostering a Culture of Entrepreneurship

**Resolution 4:** Entrepreneurship development cell developed programs and initiatives to foster a culture of entrepreneurship, such as establishing incubation centers, organizing



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entrepreneurship workshops, encourage students and faculty to engage in entrepreneurship and establish industry partnerships to facilitate knowledge exchange.

## Subject 5: Strengthening and maintenance of Digital Infrastructure

**Resolution 5:** Chairman and Co-Ordinator discussed on to strengthening the digital infrastructure, such as upgrading the learning management system, providing high-speed internet, and utilizing cloud-based services like CampX. Ensure that the digital infrastructure meets the evolving needs of students, faculty, and staff.

## Subject 6: Submission of IIQA for NAAC Accreditation

**Resolution 6:** Chairman and Co-Ordinator (IQAC) announced the submission of IIQA for NAAC Accreditation. All the members and faculty were advised to document and submit the necessary files and speed up the NAAC work.

Chair Person

IQAC

Vaagdevi College of Pharmacy

*Principal*  
Vaagdevi College of Pharmacy  
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Coordinator

IQAC

Vaagdevi College of Pharmacy



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## Action Taken Report for the IQAC meeting held on 10.04.2023

S.No	Resolution	Action taken
1.	Welcome the members of the IQAC committee and provide them with an overview of the institution's goals and objectives. Introduce the purpose, roles and responsibilities of the committee and ensure that all members are aware of their responsibilities in achieving the institution's objectives.	Introduced IQAC members to institution's goals, roles, ensuring responsibility awareness.
2.	Committees were asked to review academic programs and evaluate their effectiveness in achieving learning outcomes. Identify areas for improvement and make recommendations for adjustments to ensure that the programs meet the changing needs. Assess the curriculum and teaching methods to ensure that they are up-to-date with the latest advancements in the field, the progress of NAAC work was evaluated by the coordinator of IQAC.	Reviewed programs, Suggested improvements, ensured updated curriculum; IQAC coordinator evaluated NAAC progress.
3.	Dr.E.Venkateshwarlu and Dr.K.SrinivasReddy developed and implemented effective feedback mechanism to obtain feedback from students on various aspects such as teaching quality, infrastructure, facilities and support services and utilized this feedback to make necessary improvements and better serve the needs of students	Dr.E.Venkateshwarlu & Dr.K.Srinivas Reddy established feedback system for student input, enhancing services.
4.	Entrepreneurship, development cell developed programs and initiatives to foster culture of entrepreneurship, such as establishing incubation centres, organising entrepreneurship workshops, encourage students and faculty to	Developed Cell created initiatives: incubation, workshops student-faculty entrepreneurship industries for



  
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	engage in entrepreneurship.	knowledge sharing.
5.	Chairman and Co-ordinator discussed on strengthening the digital infrastructure,such as upgrading thelearning management system,providing high speed internet and utilizing cloud-based services like CampX Ensure that the digital infrastructure meets the evolving needs of students,faculty and staff	Chairman and Co-ordinator discussed on Enhancing digital infrastructure:LMS upgrade,high-speed internet, utilize cloud services.
6.	Chairman and Co-ordinator announced the submission of IQAC for NAAC Accreditation.All the members and faculty were advised to document and submit the necessary files and speed up the NAAC work	Chairman and Co-ordinator announced IQAC submission advised members to accelerate NAAC preparations.



  
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FEEDBACK ANALYSIS FOR IQAC MEETING HELD ON 10<sup>th</sup> April 2023.

## 1. Students- suggested to

- Incorporate more hands-on experiences and industry visits to bridge the gap between theoretical knowledge and real world applications.
- Introduce more interactive sessions, group discussions, and case studies to foster critical thinking.
- Establish a dedicated career counselling cell to guide students towards suitable career paths and allow them align their aspirations with industry demands.
- Improve ICT Facilities for teaching.

## 2. Alumni- suggested to

- Develop a comprehensive alumni database for networking opportunities and facilitate mutual support among alumni.
- Offer alumni exclusive access to certain college resources, seminars, and webinars to encourage lifelong learning and professional development.

## 3. Employes - suggested to

- Develop a industry specific internship program and align their skills with industry requirements.



  
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## Internal Quality Assurance Committee

Minutes of IQAC Meeting

Date: 14<sup>th</sup> October 2022

Conduct of the Meeting:

IQAC Meeting held on 14<sup>th</sup> Oct 2022 at 2:00 PM

Venue- Board room

### Members present for the IQAC Meeting

S. No.	Name of the Member	Designation	Signature
1	Dr. C. Srinivas Reddy	Chair Person	
2	Dr. B.S. Sharvana bhava	Coordinator	
3	Dr. Ch. Vahini Devi	Management Representative	ch. Vahini Devi
4	Mr. P. Narayana	Administrative officers	Narasayana
5	Mr. N. Komura Reddy		Mr. Komura Reddy
6	Mr. D. Rohith		Rohith
7	Dr. D. Kumaraswamy	Teacher Representatives	
8	Dr. D. Adukondalu		
9	Dr. Y. Shravan Kumar		Y. Shravan Kumar
10	Dr. K. Srinivas Reddy		
11	Dr. S. Pavani		S. Pavani
12	Dr. P. Girija		P. Girija
13	Dr. E. Venkateshwarlu		- ABSENT -
14	Ms. Bushra Firdous khan	Nominees form Students	Bushra
15	Mr. K. Sai Vamshi		Vamshi
16	Dr. R. Shiva Kumar	Nominees form Alumni	R. Shiva Kumar
17	Mr. V. Sathyavardhan	Nominees form Employers/Industrialists	V. Sathyavardhan
18	Dr. V. Rajesh		V. Rajesh
19	Mr. Md. Saifuddin	Nominees form Parents	Mr. Md. Saifuddin



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## Agenda of the Meeting:

1. Welcome and introduce the purpose, roles, and responsibilities of the IQAC committee.
2. Review academic programs and assess the curriculum and teaching methods to ensure they are up-to-date with industry needs.
3. Develop strategies to improve student engagement and evaluate their effectiveness.
4. Enhance teaching and learning quality and establish a system for continuous evaluation of teaching effectiveness and student learning outcomes.
5. Evaluate the effectiveness of support services and establish a system for monitoring their utilization and impact.
6. Develop and implement guidelines for ensuring the quality of online education and establish a system for continuous evaluation.
7. Enhance institutional social responsibility by promoting community engagement and sustainable practices.
8. Organizing 4<sup>th</sup> Alumni Meet-2022
9. Final meeting of the year to reflect on the achievements and challenges of the year and plan for the future

## Subject 1: Welcoming Members of IQAC

**Resolution 1:** Welcome the members of the IQAC committee and introduce the purpose, roles, and responsibilities of the committee. Discuss the objectives and goals of the institution and how the IQAC can contribute to the continuous improvement of the quality of education.

## Subject 2: Reviewing Academic Programs

**Resolution 2:** Form a committee to review academic programs and evaluate their effectiveness in achieving learning outcomes. Identify areas for improvement and make recommendations for adjustments to ensure that the programs meet the changing needs of the industry and society. Assess the curriculum and teaching methods to ensure that they are up-to-date with the latest advancements in the field.



  
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## **Subject 3: Improving Student Engagement**

**Resolution 3:** Develop strategies to improve student engagement, such as providing extracurricular activities, enhancing the use of technology in the classroom, promoting collaborative learning, and offering career guidance. Implement measures to track and evaluate the effectiveness of these strategies.

## **Subject 4: Enhancing Teaching and Learning Quality**

**Resolution 4:** Develop a plan to enhance the quality of teaching and learning by identifying areas of improvement in the curriculum, teaching methods, and assessment. Implement innovative teaching techniques, such as flipped classroom and problem-based learning, and incorporate technology into the learning process. Establish a system for continuous evaluation of teaching effectiveness and student learning outcomes.

## **Subject 5: Evaluating the Effectiveness of Support Services**

**Resolution 5:** Evaluate the effectiveness of support services, such as counseling, health services, and library services, by reviewing feedback from students and staff. Identify best practices and areas for improvement to ensure that the services meet the needs of the stakeholders. Establish a system for monitoring the utilization and impact of support services.

## **Subject 6: Ensuring Quality of Online Education**

**Resolution 6:** Develop and implement guidelines for ensuring the quality of online education, such as ensuring accessibility, providing technical support, monitoring student progress, and ensuring academic integrity. Establish a system for continuous evaluation of the effectiveness of online education.

## **Subject 7: Enhancing Institutional Social Responsibility**

**Resolution 7:** Enhance the institution's social responsibility by promoting community engagement, sustainable practices, and ethical behavior. Develop programs and initiatives to address social and environmental issues, such as organizing health camps, conducting awareness drives, and implementing waste management practices.



  
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## Subject 8: Organizing 4<sup>th</sup> Alumni Meet-2022

**Resolution 8:** 4<sup>th</sup> Alumni meet-2022 was planned and date for the meeting was fixed, work was assigned to all the faculty members for the smooth conduct of meeting, Plan was developed to inform and invite all the Alumni for the meet and importance of Alumni meet and connections were discussed by the Chairman.

## Subject 9: Final Meeting of the Year: Reflecting on Achievements and Planning for the Future

**Resolution 9:** Final meeting of the year to reflect on the achievements and challenges of the year and plan for the future. The meeting included a review of the action plan and progress made towards achieving the resolutions set earlier in the year. The committee (IQAC) also developed an action plan for the upcoming year and assign responsibilities to members.

Chair Person

IQAC

Vaagdevi College of Pharmacy

*Principal*  
Vaagdevi College of Pharmacy  
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Coordinator

IQAC

Vaagdevi College of Pharmacy



*Principal*  
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## Action Taken Report for the IQAC meeting held on 14-10-2022

S.No	Resolution	Action taken
1.	Welcome the members of the IQAC committee and introduce the purpose, roles and responsibilities of the committee .Discuss the objectives and goals of the institution and how the IQAC can contribute to the improvement of quality of education.	Introduced IQAC members to institution's goals,roles, ensuring responsibility awareness.
2.	Form a committee to review academic programs and evaluate their effectiveness in achieving learning outcomes.Identify areas for improvement and make recommendations for adjustments to ensure that the programs meet the changing needs of the industry and society.Assess the curriculum and teaching methods to ensure that they are up-to-date with the latest advancements in the field.	Reviewed academic programs and suggested new teaching methodologies . Identified the needs of the industries and updated with latest improvements.
3.	Develop strategies to improve student engagement,such as providing extracurricular activities,enhancing the use of technology in the classroom,promoting collaborative learning,and offering career guidance.Implement measures to track and evaluate the effectiveness of these strategies.	Dr.E.Venkateshwarlu & Dr.K.Srinivas Reddy established strategies for promoting learning and career guidance.



  
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4.	Develop a plan to enhance the quality of teaching and learning by identifying areas of improvement in the curriculum, teaching methods, and assessment. Implement innovative teaching techniques, such as flipped classroom and problem-based learning, and incorporate technology into the learning process. Establish a system for continuous evaluation of teaching effectiveness and student learning outcomes.	The IQAC Coordinator has suggested implementation methods for teaching and learning process.
5.	Evaluate the effectiveness of support services, such as counseling, health services, and library services, by reviewing feedback from students and staff. Identify best practices and areas for improvement to ensure that the services meet the needs of the stakeholders. Establish a system for monitoring the utilization and impact of support services.	Reviewed and evaluated the support services. Suggested new areas of improvement to meet with the needs of stakeholders. Established a monitoring system for support system.
6.	Develop and implement guidelines for ensuring the quality of online education, such as ensuring accessibility, providing technical support, monitoring student progress, and ensuring academic integrity. Establish a system for continuous evaluation of the effectiveness of online education.	Conducted orientation sessions for students to familiarize them with the online platform and tools. Introduced regular formative assessments, including weekly quiz, peer reviews, and participation tracking. Faculty and teaching assistants monitored student performance and provided timely feedback.
7.	Enhance the institution's social responsibility by promoting community engagement, sustainable practices, and ethical behavior. Develop programs and initiatives to address social and environmental issues, such as organizing health camps, conducting awareness drives, and implementing waste management practices.	Organized free health camps in partnership with local healthcare providers, focusing on preventive care, screenings for common diseases, and health education. Launched awareness drives on various topics such as mental health, substance abuse, nutrition, and hygiene.



  
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8.	4th Alumni meet-2022 was planned and date for the meeting was fixed, work was assigned to all the faculty members for the smooth conduct of meeting, Plan was developed to inform and invite all the Alumni for the meet and importance of Alumni meet and connections were discussed by the Chairman.	Alumni were informed about the importance of their participation in the meet, including the value of networking, sharing their experiences, and contributing to the institution's growth. The Chairman addressed the significance of maintaining strong alumni connections during preliminary meetings and in the communications sent out to alumni.
9.	Final meeting of the year to reflect on the achievements and challenges of the year and plan for the future. The meeting included a review of the action plan and progress made towards achieving the resolutions set earlier in the year. The committee (IQAC) also developed an action plan for the upcoming year and assign responsibilities to members.	The committee members have been entrusted with specific responsibilities, and a clear monitoring system has been established to track the progress and impact of the action plan.



  
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### FEEDBACK ANALYSIS FOR IQAC MEETING HELD ON 14<sup>th</sup> OCTOBER 2022

#### Students – suggested for

- To make online courses accessible, engaging, and effective for their learning.
- To enable students to interact effectively with their peers and instructors in the online environment.
- To offer opportunities to interact with alumni and gain career insights.
- To avail students in using online learning platforms or accessing course materials.
- To make them interact effectively with their peers and instructors in the online environment.

#### Alumni -suggested for

- Any additional initiatives do you think the IQAC could have undertaken to improve the academic experience.
- Use insights to improve communication and visibility of IQAC initiatives to current students and alumni.
- Alumni suggested that the curriculum they studied is aligned with current industry trends and career expectations.
- To engage them in academic, co-curricular, or extracurricular activities during their time at the institution.
- Alumni suggested to develop new engagement strategies or enhance existing ones for current students.



  
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